

Larcier-Intersentia's Editorial Code of Ethics

As a legal academic publishing group since 1839, Larcier-Intersentia is committed to ethical and responsible standards that guarantee integrity, quality and trust in its editorial practices.

Article 1. Research integrity and responsible publication

Larcier-Intersentia is committed to preserving research and publication integrity by adopting ethical practices and avoiding plagiarism, fraud and any form of intellectual dishonesty.

Larcier-Intersentia is dedicated to publishing quality research and promoting responsible dissemination of findings, ensuring that the information shared is accurate, verifiable and unbiased.

Larcier-Intersentia's website¹ does not contain any information likely to mislead readers or authors, as the title of each book, contribution to a collective work, journal and journal article is unique. The target audience is divided into the following categories: "Law", "Tax, Accounting and Finance", "Companies and Self-employed" and "Academics & Higher education". ISSNs of both journals and books are clearly displayed, as is information on collection management.

Journals have editorial boards and collections have collection directors whose members are recognised experts in the fields covered by each journal or collection. All journals and collections include the publisher's (Larcier-Intersentia) full address and liability.

Article 2. Editorial transparency

Larcier-Intersentia promotes editorial transparency by clearly communicating its publication criteria, editorial guidelines, peer review policies and publication deadlines to its authors, in order to ensure a fair and objective editorial process.

Authors are informed of their copyright through a publishing contract signed prior to publication.

Larcier-Intersentia limits and regulates the author's use of artificial intelligence in terms of its predominance, originality and regulatory compliance.

Larcier-Intersentia ensures that the use or inspiration of other works is clearly identified as such and is accompanied by full and appropriate references to such works.

¹ <https://www.larcier-intersentia.com>

Article 3. Assessment process

All book manuscripts and draft articles submitted to Larcier-Intersentia are assessed qualitatively according to one or more of the following methods:

- Review by the editor-in-chief of a journal or by the collection director: the editor-in-chief (alone or with the help of their editorial board) or the collection director reviews an author's draft article or book manuscript;
- Open peer review: each draft is assessed by at least two reviewers, whose identity is known to all; the author's identity is known to the reviewers;
- Single-blind peer review: the author does not know the reviewers' identity, but the author's identity is known to the reviewers;
- Double-blind peer review: the author does not know the reviewers' identity, and the reviewers do not know the author's identity.

On the basis of the reviewers' reports and in consultation with the publisher, the editor-in-chief or collection director decides on one of the following three options, within a reasonable time period after receiving the manuscript:

- Acceptance without any changes;
- Reasoned refusal;
- Acceptance subject to revisions: the editor-in-chief or collection director and the publisher will come to a final decision, either to accept or reject the submission, depending on whether the author has taken into account the requests for changes made by the reviewers. Any text, whether accepted on first submission or after revision by the author, will then undergo formal editing, in consultation with the author.

Article 4. Production process

For all Larcier-Intersentia publications and content, the final version of the manuscript undergoes formal editing, including spelling, grammar and structure, as well as the harmonisation of footnotes. This process is carried out in accordance with Larcier-Intersentia's editorial guidelines.

In its production choices, including the printing of its journals and monographs, Larcier-Intersentia takes into account its ESG (Environment, Social and Governance) impact. In addition, all Larcier-Intersentia content is primarily designed for digital use.

Article 5. Confidentiality and protection of authors' personal data

Larcier-Intersentia guarantees the confidentiality and protection of authors' and peer reviewers' personal data, ensuring that sensitive information is handled securely and privately.

Larcier-Intersentia is committed to complying with current legislation on the author's (authors') personal data ("the Data"). Its policy in this regard is outlined in detail in the

document available at https://cdn.lefebvre-sarrut.be/privacy/LSB/privacy_EN.pdf Each author shall, upon request, have access to their data, as well as the rights to rectification, erasure, restriction of processing and portability and the right to object, within the limits and under the conditions provided by law.

The Publisher guarantees the security of the Author's Works for all uses relating to translation and content generation techniques, whether automatic or not.

Article 6. Diversity and inclusion

In line with its corporate values, Larcier-Intersentia promotes diversity and inclusion in its editorial decisions, ensuring a fair and objective process for all authors, regardless of their origin, gender or institutional affiliation.

Article 7. Conflicts of interest

Larcier-Intersentia identifies, discloses and manages potential conflicts of interest in a transparent way, ensuring that editorial decisions are made ethically and impartially. In the event of conflicts, Larcier-Intersentia promotes non-contentious decision-making. As stipulated in the publishing contract, in the event of difficulties arising in relation to its scope, interpretation or execution, the parties undertake to give priority to finding a transactional solution through non-contentious means.

Article 8. Lefebvre Group's corporate Code of Ethics

As an active member of the European publishing group Lefebvre Group, Larcier-Intersentia also fully subscribes to the Group's corporate Code of Ethics, which strengthens its culture of excellence, integrity, accountability, professionalism and compliance with laws and regulations.²

² See: https://www.lefebvre-sarrut.eu/wp-content/uploads/2023/11/Charte_Ethique-LS_EN.pdf